



MINUTES OF THE **REGULAR MEETING** OF THE CIVIL SERVICE COMMISSION
WEDNESDAY AUGUST 23, 2000, 9:00 A.M.

Personnel Conference Room
County Government Center
San Luis Obispo, California

Present: Commissioners Cyrus Hays, John Burnham, Wendy Scalise, Jeannie Nix and President Robert Bergman

Staff present: Frank Freitas, Commission Secretary; Wendy Galitello; Recording Secretary

1. CALL TO ORDER

President Bergman called the meeting to order at 9:00 a.m., and led the flag salute.

2. PUBLIC COMMENT PERIOD

President Bergman addressed the public/audience for anyone wishing to address the Commission during Public Comment Period.

Mike Ryan 5th District Supervisor: Supervisor Ryan presented a plaque of recognition to Commissioner Wendy Scalise for her time served on the Commission.

Commissioner Scalise expressed her appreciation for the plaque and thanked several members for their help during her term.

There being no further comments, Commissioner Bergman closed the Public Comment period and moved the Presidents time forward.

3. TIME RESERVED FOR COMMISSION PRESIDENT:

President Bergman requested that the President's Time be brought forward to this point and read a resolution for the record that will be brought forward at the next meeting for action regarding Commissioner Wendy Scalise.

4. MINUTES

July 26, 2000.

IT WAS MOVED by Commissioner Burnham and seconded by Commissioner Nix and carried to approve the minutes for July 26,2000.

5. MONTHLY REPORT

Commissioner Hays questioned the figures regarding the written examinations.

Secretary Freitas clarified this number as being the number of written exams given, not the number of applicants taking the written exams.

IT WAS MOVED by Commissioner Hays and seconded by Commissioner Burnham and carried to approve the Monthly Report for July 2000.

6. CREATE CLASSIFICATIONS/NEW SPECIFICATIONS

Dori Duke Personnel Analyst commented that this was the specification that was requested by the Commission to be brought back for this meeting to create the "Confidential" designation.

IT WAS MOVED by Commissioner Burnham and seconded by Commissioner Hays and carried to approve this specification.

7. REVISED SPECIFICATIONS

Public Health Microbiologist I/II and Supervising Public Health Microbiologist was presented.

IT WAS MOVED by Commissioner Nix and seconded by Commissioner Burnham and carried to approve this revised specification.

8. FUTURE AGENDAS

Secretary Freitas stated there was no need for special meetings at this time.

9. TIME RESERVED FOR COMMISSION ATTORNEY

Nothing to report.

10A. TIME RESERVED FOR COMMISSION SECRETARY

Secretary Freitas commented on 5.05 (a) Policy Guidelines.

IT WAS MOVED by Commissioner Hays and seconded by Commissioner Burnham and carried to approve the Guidelines.

10B. Secretary Freitas commented on the revision to the Annual Report, pg 5, New/Revised specification separation of numbers.

Secretary Freitas further commented on the Rule Book.

Gail West – SLOCEA made an inquiry as to the procedural guidelines and further discussion ensued.

There being no further business, the regular meeting was adjourned.

Respectfully submitted,

Frank Freitas
Commission Secretary